

## Student Representative to the Board of Library Trustees of Cecil County

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### GENERAL SUMMARY:

The Cecil County Public Library's Board of Trustees is seeking a Student Representative to serve on its Board for the 2021-2022 school year. The role of the Student Representative is to obtain and share input from their peers relative to library programs and services and to report to the Board on current library activities for teens. The Student Representative will have the opportunity to learn more about library services and governance, develop leadership skills, positively impact their community, and gain practical skills applicable to success in future pursuits.

The Student Representative will serve a 1-year term and participates on the Board as a non-voting member. Service learning hours will be provided.

### POSITION RESPONSIBILITIES:

- Attend monthly meetings of the Board of Library Trustees of Cecil County.
- Coordinate with the Youth Services and Outreach Manager to deliver a monthly report to the Board on library programs and services for teens.
- Obtain input from peers on library programs and services for teens.
- Report on current trends and needs of students throughout Cecil County.
- Communicate proactively regarding scheduling conflicts or concerns.

### QUALIFICATIONS:

- Must be a current high school junior or senior living in Cecil County.
- Must be able to attend monthly meetings on the 3<sup>rd</sup> Monday of the month from 4:00 pm-6:00 pm of the Board of Library Trustees virtually or in-person. (*See attached schedule.*)

### DESIRED SKILLS, EXPERIENCES, & INTERESTS:

*The ideal candidate will:*

- Be knowledgeable of current library programs and services for teens.
- Demonstrate participation in extracurricular, volunteer, or work activities.
- Possess excellent oral and written communication skills.
- Be highly-motivated and demonstrate independence and leadership skills.

### APPLICATION PROCESS

- Interested applicants are invited to apply using the attached application.
- All applications are due by Monday, September 20, 2021.
- After review, the applicant may be invited for an interview prior to selection.
- The selected applicant will be asked to attend a brief orientation prior to the first Board meeting.

*For more information, please contact Katelyn McLimans, Youth Services & Outreach Manager  
410-996-1055 ext. 1149, [kmclimans@cecilcountylibrary.org](mailto:kmclimans@cecilcountylibrary.org)*

**Student Representative to the Board of Library Trustees of Cecil County  
Application, 2021-2022**

**I. Personal Information**

<b>Name:</b> _____	<b>School:</b> _____	<b>Grade:</b> _____
<b>Address:</b> _____		
<b>Phone Number:</b> _____	<b>Email:</b> _____	
(Check preferred) Home <input type="checkbox"/>	Cell <input type="checkbox"/>	

**II. Qualifications**

**What is your experience with the Cecil County Public Library?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**What library materials do you enjoy (Books, music, movies, games)? Please list a few of your favorites:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please list your extracurricular activities, volunteer/community involvement, or work experience, including any leadership responsibilities:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

**Please tell us about your skills, abilities, and interests (academic and/or personal). How will they help you succeed as a Student Representative to the Board of Library Trustees?**

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**What are your current plans following graduation?** (If undecided, please share any potential careers or industries of interest to you.)

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**III. Interest**

**Please attach a short response (essay) responding to the following:**

Why are you interested in serving as the Student Representative to the Board of Library Trustees of Cecil County? What contributions do you hope to make through your service on the Board?

**IV. References**

**Please include 2 letters of reference using the attached Reference Form.**

Valid references include teachers or other school officials, coaches, employers, or officials from extracurricular or volunteer activities.

**V. Parent/Guardian Permission**

Please sign below to indicate permission for the candidate to participate as the Student Representative to the Board of Library Trustees of Cecil County for the 2021-2022 school year.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

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**Thank you for your interest in participating as the Student Representative to the Board of Library Trustees of Cecil County. Upon review, applicants may be contacted for an interview prior to selection.**

**Please return the completed application to any branch of the Cecil County Public Library by Monday, September 20, 2021 or email a completed copy to [kmclimans@cecilcountylibrary.org](mailto:kmclimans@cecilcountylibrary.org)**

**For questions, please contact:**  
*Katelyn McLimans- Youth Services & Outreach Manager, 410-996-1055 ext. 1149,*  
[kmclimans@cecilcountylibrary.org](mailto:kmclimans@cecilcountylibrary.org)

## Reference Form

### Student Representative to the Board of Library Trustees of Cecil County

The Cecil County Public Library is seeking a highly motivated candidate, currently in their junior or senior year, to participate as a Student Representative to the Board of Library Trustees of Cecil County. The Student Representative will report to the Board on library programs and services to teens and also obtain input from their peers on their collective interests and needs. Please provide information below to assist our team in evaluating the applicant. **All applications and reference forms are due by September 20, 2021. Please return to any branch or email to [kmclimans@cecilcountylibrary.org](mailto:kmclimans@cecilcountylibrary.org).**

Applicant Name: \_\_\_\_\_ Reference Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

What is your relationship to the applicant? \_\_\_\_\_

What attributes make the student an ideal candidate to serve on the Board of Library Trustees of Cecil County?

What are the applicant's strengths and areas for growth?

**Additional Comments:**

*(Please include additional pages as needed)*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

What is your relationship to the applicant? \_\_\_\_\_

What attributes make the student an ideal candidate to serve on the Board of Library Trustees of Cecil County?

What are the applicant's strengths and areas for growth?

**Additional Comments:**

*(Please include additional pages as needed)*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_